

Henry County Schools Child Nutrition Program

300 North Trawick Street
Abbeville, AL 36310
334-585-2206

Dear Parent or Guardian:

August 1, 2019

Henry County Schools is participating in the Community Eligibility Provision Program (CEP) and Universal Breakfast Program. **ALL STUDENTS in Henry County will receive a healthy BREAKFAST at NO CHARGE!**
ALL students attending CEP schools will receive a **healthy lunch AT NO CHARGE!**

ONLY the schools listed below are CEP schools for 2019-2020:

- **Abbeville Elementary**
- **Abbeville High**

ALL the children in your household **attend a CEP school** listed above? **You don't have to do anything** for your children to receive **BREAKFAST AND LUNCH AT NO CHARGE!** But you will need to send money to purchase a la carte items, such as bottled water or chips.

ALL the children in your household **DO NOT attend a CEP school** listed above **and** you did not receive a letter stating your children are free for the 19-20 school year **and** you want to see if your household qualifies for meal benefits:

YOU MUST complete and submit a 2019-2020 free/reduced application.

Household income and household size are used to determine if you qualify. So make sure you:

List all children in your household – include students attending CEP schools & children not attending school.

List all household members.

Be careful not to put income on application twice. Do not put adult income in children income space.

Parents/guardians of students NOT attending a CEP school need to send money for meals until a qualifying 2019-2020 application is received by the Child Nutrition Program Department and has been approved. Henry County Schools charge policy is located on the website.

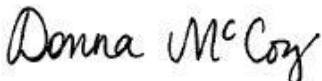
How do you get a form?

Paper applications will be given out first day of school to non-CEP schools, the HCBOE website:

www.henrycountyboe.org, or can be obtained at the school's office. Complete and return to school cafeteria.

You will be notified of the determination in approximately 10 days. Money should be provided for your children until notification of determination is received. If you have any questions or concerns, please do not hesitate to contact me at 334-585-2206, ext. 1224, or dmccoy@henrycountyboe.org.

Sincerely,



Donna McCoy
Child Nutrition Program Director

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. This institution is an equal opportunity provider."